

Corporate & Career Development

August 2018

Location Schedules



All classes require pre-enrollment. Please call, go online, or stop by the main campus to pay & enroll.

Enroll online at www.sotech.edu - Click Short Term Offerings tab, then Enrollment.

ARDMORE CAMPUS to enroll call (580)224-8201

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Cosmetology	Sat	Aug 1	Aug 29	5:00 PM	9:30 PM	65.5	\$280
Esthetician	M,T,W,Sat	Aug 1	Aug 29	5:00 PM	9:30 PM	65.5	\$280
MSF-BasicRider Motorcycle Safety Course	W-F	Aug 1	Aug 3	6:00 PM	9:00 PM	20	\$125
ASIST - Applied Suicide Intervention	Th,F	Aug 2	Aug 3	8:30 AM	4:00 PM	16	\$0
Cake Decorating: Basic	Sat	Aug 4	Aug 4	8:00 AM	4:00 PM	6	\$49
Mini Excavator CAT 303.5E2	Sat	Aug 4	Aug 4	9:00 AM	3:00 PM	6	\$75
Self-Defense Act: Conceal Carry	Sat	Aug 4	Aug 4	8:00 AM	5:00 PM	8	\$65
Accounting	M-Th	Aug 6	Aug 30	6:00 PM	9:00 PM	48	\$330
Negotiating for Results	M-Th	Aug 6	Aug 27	1:00 PM	4:00 PM	12	\$78
Google Classroom	M,W	Aug 6	Aug 8	9:00 AM	4:00 PM	12	\$49
Microsoft Office Word Level 1	M,W	Aug 6	Aug 15	6:00 PM	9:00 PM	12	\$65
Mechanical Systems I	M,W	Aug 6	Sep 19	5:30 PM	8:30 PM	39	\$247
Real Estate Pre-Licensing	M-F	Aug 6	Aug 17	8:00 AM	5:00 PM	90	\$609
Women and Leadership	T,Th	Aug 7	Aug 9	6:00 PM	9:00 PM	6	\$33
American Sign Language	T	Aug 7	Sep 4	6:00 PM	8:30 PM	12.5	\$55
Basic Hydraulics	T,Th	Aug 7	Sep 18	5:30 PM	8:30 PM	39	\$247
Digital Photography 3	T,Th	Aug 7	Aug 16	6:00 PM	9:00 PM	12	\$72
Logistics & Supply Chain Management	T	Aug 7	Aug 7	6:00 PM	9:00 PM	12	\$75
Motor Controls	T,Th	Aug 7	Sep 25	5:30 PM	8:30 PM	45	\$290
Orientation for CNA	T	Aug 7	Aug 7	7:30 AM	11:30 AM	3	\$0
Workplace Harassment: What it is and What to do About it	T	Aug 7	Aug 28	6:00 PM	9:00 PM	12	\$68
Word - Layout & Printing	T	Aug 7	Aug 7	6:00 PM	9:00 PM	3	\$19
Explore Oklahoma	Th	Aug 9	Aug 30	6:00 PM	9:00 PM	12	\$82
Phlebotomy Technician	Th	Aug 9	Dec 13	5:45 PM	8:45 PM	57	\$339
Command Spanish for Eye Care Providers	F	Aug 10	Aug 24	1:00 PM	4:00 PM	12	\$82
Appreciative Inquiry	M	Aug 13	Aug 20	1:00 PM	4:00 PM	6	\$39
Long Term Care Certified Nurse Aide (CNA)	M-F	Aug 13	Sep 4	7:30 AM	4:00 PM	136	\$455
Security Guard Phase 4	M-Th	Aug 13	Aug 29	6:00 PM	9:00 PM	33	\$129
10 Hour OSHA - Construction	T-Th	Aug 14	Aug 16	5:00 PM	9:00 PM	10	\$101
Cake Decorating: Advanced	T	Aug 14	Aug 28	6:00 PM	9:00 PM	9	\$74

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A Complaint is a Gift	T	Aug 14	Aug 14	6:00 PM	8:00 PM	2	\$11
Durable Power of Attorney Clinic - Free	T	Aug 14	Aug 14	5:00 PM	8:00 PM	3	\$0
Citizen response to active assailant	T	Aug 14	Aug 14	6:00 PM	8:00 PM	4	\$0
Microsoft Office PowerPoint Level 1	T,Th	Aug 14	Aug 23	6:00 PM	9:00 PM	\$12	\$65
Snap-on® Digital Meter Certification	T	Aug 14	Aug 14	6:00 PM	9:00 PM	3	\$27
safeTALK - Suicide Alertness	T	Aug 14	Aug 14	1:00 PM	4:00 PM	4	\$0
Unmanned Aerial Vehicle (Drones)	T,Th,SaT	Aug 14	Aug 18	6:00 PM	9:00 PM	10	\$47
MAT Update	Th	Aug 16	Aug 23	5:30 PM	9:30 PM	\$8	\$73
MSF-BasicRider Motorcycle Safety Course	Th,F,Sat	Aug 16	Aug 18	6:00 PM	9:00 PM	\$20	\$125
AAA Driver Improvement	Sat	Aug 18	Aug 18	8:00 AM	5:00 PM	6	\$58
Bullying in the Workplace	Sat	Aug 18	Aug 18	8:00 AM	3:00 PM	6	\$30
Cake Decorating: Advanced	Sat	Aug 18	Aug 18	8:00 AM	4:00 PM	6	\$49
Dermaplaning	Sat	Aug 18	Aug 18	8:00 AM	4:00 PM	8	\$195
Forklift Training and Certification (Spanish)	Sat	Aug 18	Aug 18	8:00 AM	12:00 PM	4	\$32
Google Sites	Sat	Aug 18	Aug 18	9:00 AM	12:00 AM	3	\$19
HAZWOPER Awareness	Sat	Aug 18	Aug 18	8:00 PM	5:00 PM	8	\$60
Introduction to Heavy Equipment Operations	Sat	Aug 18	Aug 18	9:00 AM	4:00 PM	7	\$75
Managing Pressure & Maintaining Balance	Sat	Aug 18	Aug 18	8:00 AM	3:00 PM	\$6	\$39
Word - Working with Objects	Sat	Aug 18	Aug 18	9:00 AM	12:00 AM	2	\$19
Security Guard Continuing Education	Sat	Aug 18	Aug 18	8:00 AM	4:00 PM	8	\$32
Canvas Painting	M	Aug 20	Aug 20	6:00 PM	8:30 PM	2.5	\$21
Microsoft Office Word Level 2	M,W	Aug 20	Aug 29	6:00 PM	9:00 PM	\$12	\$65
Wood Working Project	M	Aug 20	Aug 27	5:30 PM	9:30 PM	8	\$120
10 Hour OSHA - General	T-Th	Aug 21	Aug 23	5:00 PM	9:00 PM	10	\$101
Making Meetings Work	T	Aug 21	Aug 28	1:00 PM	4:00 PM	6	\$30
Digital Photography 4	T,Th	Aug 21	Aug 30	6:00 PM	9:00 PM	12	\$72
Word - Working with Objects	T	Aug 21	Aug 21	6:00 PM	9:00 PM	2	\$19
Power Tools for Beginners	T,Th	Aug 21	Aug 30	5:30 PM	8:30 PM	12	\$100
Provide Mentoring and Coaching Within the Workplace	W	Aug 22	Aug 22	1:00 PM	4:00 PM	3	\$15
Coaching & Mentoring	Th	Aug 23	Aug 30	6:00 PM	9:00 PM	6	\$34
Closing the Generation Gap	Th	Aug 23	Aug 30	1:00 PM	4:00 PM	6	\$30

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Bullying in the Workplace	F	Aug 24	Aug 31	1:00 PM	4:00 PM	6	\$30
BLS CPR for Health Care Provider	F	Aug 24	Aug 24	8:30 AM	2:30 PM	5.5	\$57
Easy Desserts	M	Aug 27	Aug 27	6:00 PM	9:00 PM	3	\$30
Fall Protection	T	Aug 28	Aug 28	6:00 PM	8:00 PM	2	\$14
Microsoft Office PowerPoint Level 2	T,Th	Aug 28	Sep 6	6:00 PM	9:00 PM	\$12	\$65
Manage Personal Work Priorities and Professional Development	W	Aug 29	Aug 29	1:00 PM	4:00 PM	3	\$28
Transform Terracotta Pots into a Tiered Tray	Th	Aug 30	Aug 30	6:00 PM	8:00 PM	2	\$25
MMPI Exam	Call for Appointment					3	\$100
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

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SOUTHERN
TECH



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LOVE COUNTY EXTENSION CENTER to enroll call (580)224-8201

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Pre-Pharmacy Technician	FLEX Track					300	\$399

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MURRAY COUNTY EXTENSION CENTER to enroll call (580)622-6710

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Digital Photography Workshop	M	Aug 6	Aug 13	6:00 PM	9:00 PM	6	\$47
Double Lemon Cake	M	Aug 6	Aug 6	6:00 PM	9:00 PM	3	\$30
Word - Layout & Printing	M	Aug 6	Aug 6	1:00 PM	4:00 PM	3	\$19
Google Mail	M	Aug 13	Aug 13	6:00 PM	9:00 PM	3	\$19
Word - Working with Objects	M	Aug 20	Aug 20	1:00 PM	4:00 PM	2	\$19
Safety Awareness- Portable Fire Extinguishers	T	Aug 21	Aug 21	6:00 PM	8:00 PM	2	\$14
Safety Awareness - Bloodborne Pathogens	Th	Aug 23	Aug 23	6:00 PM	8:00 PM	2	\$14
Google Hangouts, Calendar, and Groups	M	Aug 27	Aug 27	6:00 PM	9:00 PM	3	\$19
Stress Management	M	Aug 27	Sep 10	1:00 PM	4:00 PM	6	\$39
Heartsaver CPR/First Aid/AED	W	Aug 29	Aug 29	8:30 AM	2:00 PM	5.5	\$73
Safety Awareness- Portable Fire Extinguishers	Th	Aug 30	Aug 30	6:00 PM	8:00 PM	2	\$14
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

WESTERN EXTENSION CENTER to enroll call (580)224-8201

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Friends and Family CPR Anytime	M	Aug 6	Aug 6	6:00 PM	8:00 PM	2	\$21
Negotiating for Results	M	Aug 6	Aug 27	6:00 PM	9:00 PM	12	\$78
Self-Leadership	M	Aug 6	Aug 13	6:00 PM	9:00 PM	6	\$39
Inglés Mínimo / Minimum English	Th	Aug 9	Aug 30	6:00 PM	9:00 PM	12	\$82
Appreciative Inquiry	M	Aug 13	Aug 20	6:00 PM	9:00 PM	6	\$39
Word - Layout & Printing	M	Aug 13	Aug 13	1:00 PM	4:00 PM	3	\$19
Digital Photography Workshop	M	Aug 20	Aug 27	6:00 PM	9:00 PM	6	\$47
The Art of Delegating Effectively	T	Aug 21	Aug 28	6:00 PM	9:00 PM	6	\$17
Building Your Self Esteem and Assertiveness Skills	T	Aug 21	Aug 28	6:00 PM	9:00 PM	6	\$30
Change and How to Deal With It	Th	Aug 23	Aug 30	9:00 AM	12:00 PM	6	\$30
Stress Management	M	Aug 27	Sep 10	6:00 PM	9:00 PM	6	\$39
Word - Working with Objects	M	Aug 27	Aug 27	1:00 PM	4:00 PM	2	\$19
People Management	T	Aug 28	Aug 28	6:00 PM	9:00 PM	3	\$18
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

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Southern Tech is a Title IX School