

Corporate & Career Development

June 2018



Location Schedules

All classes require pre-enrollment. Please call, go online, or stop by the main campus to pay and enroll.

Enroll online at www.sotech.edu - Click Short Term Offerings tab, then Enrollment.

ARDMORE CAMPUS to enroll call (580)224-8201

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Quickbooks	T,Th	Jun 5	Jun 28	6:00 PM	9:00 PM	24	\$189
BLS CPR for Health Care Provider	F	Jun 8	Jun 8	8:30 AM	2:30 PM	5.5	\$57
DIY Outdoor Giant Checkers Game	M	Jun 11	Jun 11	6:00 PM	8:30 PM	2.5	\$44
Estate Planning	M	Jun 11	Jun 11	6:00 PM	9:00 PM	3	\$25
Long Term Care Certified Nurse Aide (CNA)	M-F	Jun 11	Jul 3	7:30 AM	4:00 PM	136	\$455
Self-Leadership	M	Jun 11	Jun 18	6:00 PM	9:00 PM	6	\$40
Security Guard Phase 4	M-F	Jun 11	Jun 25	6:00 PM	9:00 PM	33	\$145
safeTALK - Suicide Alertness	T	Jun 12	Jun 12	6:00 PM	8:30 PM	4	FREE
Heartsaver First Aid	W	Jun 13	Jun 13	1:00 PM	4:00 PM	3	\$49
Pre-Pharmacy Technician (Orientation)	W	Jun 13	Jun 13	9:00 AM	10:00 AM	1	FREE
ASIST - Applied Suicide Intervention	Th,F	Jun 14	Jun 15	8:30 AM	4:00 PM	16	FREE
Microsoft Office (Beginner)	Sat	Jun 16	Jun 16	8:30 AM	11:30 AM	3	\$22
Cake Decorating: Advanced	Sat	Jun 16	Jun 16	8:30 AM	3:30 PM	6	\$49
Classroom Technology	Sat	Jun 16	Jun 16	9:00 AM	4:00 PM	6	\$19
Digital Photography Workshop	Sat	Jun 16	Jun 16	9:00 AM	4:00 PM	6	\$47
Friends and Family CPR Anytime	Sat	Jun 16	Jun 16	8:30 AM	10:30 AM	2	\$21
Forklift Training and Certification	Sat	Jun 16	Jun 16	8:00 AM	12:00 PM	4	\$50
Mini Excavator CAT 303.5E2	Sat	Jun 16	Jun 16	9:00 AM	3:00 PM	6	\$75
Word - Doing More with Word	Sat	Jun 16	Jun 16	1:00 PM	3:00 PM	2	\$15
Canvas Painting	M	Jun 18	Jun 18	6:00 PM	8:30 PM	2.5	\$21
Facebook and Skype for Beginners	M	Jun 18	Jun 18	6:00 PM	8:00 PM	2	\$16
Word - Doing More with Word	M	Jun 18	Jun 18	6:00 PM	8:00 PM	2	\$15
10 Hour OSHA - Construction	T,W,Th	Jun 19	Jun 21	5:00 PM	9:00 PM	10	\$65
Anger Management	T	Jun 19	Jun 26	9:00 AM	12:00 PM	6	\$40
Excel - Working with Data	T	Jun 19	Jun 19	6:00 PM	8:00 PM	2	\$15
Word - Working with Objects	T	Jun 19	Jun 19	6:00 PM	8:00 PM	2	\$15
Safety Awareness - Electrical Emergencies	T	Jun 19	Jun 19	6:00 PM	7:00 PM	1	\$10
DIY Rope Sign	W	Jun 20	Jun 20	6:00 PM	9:00 PM	3	\$33
Spicy Garlic & Pepper Shrimp	Th	Jun 28	Jun 28	6:00 PM	8:00 PM	2	\$35
MMPI Exam	Call for Appointment					3	\$100
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

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LOVE COUNTY EXTENSION CENTER to enroll call (580)224-8201

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Word - Reviewing Documents & Collaboration	T	Jun 12	Jun 12	6:00 PM	8:00 PM	2	\$15
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

MURRAY COUNTY EXTENSION CENTER to enroll call (580)622-6710

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Canvas Painting: American Flag	W	Jun 6	Jun 6	10:00 AM	12:00 PM	2.5	FREE
Word - Working with Text	T	Jun 12	Jun 12	6:00 PM	8:00 PM	2	\$15
Buying and Selling on Ebay	W	Jun 13	Jun 13	6:00 PM	9:00 PM	3	\$29
Bullying in the Workplace	F	Jun 15	Jun 22	9:00 AM	12:00 PM	6	\$35
Stress Management	M	Jun 18	Jun 25	9:00 AM	12:00 PM	6	\$40
Microsoft Office Specialist Excel Level 3	T,Th	Jun 19	Jun 28	6:00 PM	8:00 PM	12	\$75
Writing Reports and Proposals	W	Jun 20	Jun 27	9:00 AM	12:00 PM	6	\$40
Facebook and Skype for Beginners	W	Jun 20	Jun 20	6:00 PM	8:00 PM	2	\$16
Customer Service	Th	Jun 21	Jun 21	5:30 PM	8:00 PM	2.5	\$20
Word - Working with Objects	Th	Jun 21	Jun 21	6:00 PM	8:00 PM	2	\$15
Easy Desserts	M	Jun 25	Jun 25	6:00 PM	8:30 PM	2.5	\$36
10 Hr OSHA - Construction	T,W,Th	Jun 26	Jun 28	5:00 PM	9:00 PM	10	\$65
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

WESTERN EXTENSION CENTER to enroll call (580)224-8201

Class Name	Days	Begin	End	Start	Finish	HRS	In-Dist
Double Lemon Cake	M	Jun 11	Jun 11	6:00 PM	8:30 PM	2.5	\$36
10 hr OSHA - Construction	T,W,Th	Jun 12	Jun 14	5:00 PM	9:00 PM	10	\$65
Budgeting 101	Th	Jun 14	Jun 14	5:30 PM	8:00 PM	2.5	\$20
Fudge	M	Jun 18	Jun 18	6:00 PM	8:30 PM	2.5	\$36
Creating a Dynamite Job Portfolio	T	Jun 19	Jun 26	6:00 PM	9:00 PM	6	\$40
Facebook for Beginners	W	Jun 20	Jun 20	2:00 PM	4:00 PM	2	FREE
iPhone/iPad Workshop	Th	Jun 21	Jun 21	6:00 PM	8:00 PM	2	\$16
Nurse Refresher	Call or Go Online for More Information					160	\$2,599
Pre-Pharmacy Technician	FLEX Track					300	\$399

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SOTC is a Title IX School